



Perspective of the Legal Executive

Upside Software offers significant value for organizations of all sizes and in all industries. UpsideContract enables effective contract management with a solution that supports regulatory compliance while entrenching effective business processes that provide immediate and lasting value. Our other products compliment UpsideContract extending its value into other functional areas further driving a fast ROI and continual value. The user configurable user interface in Version 4, along with the deep Office 2003 integration remove user adoption issues to ensure a fast ROI.

Legal Executive's Business Needs

- A snapshot of all contracts and their status – active, in litigation, in negotiation, etc.
- Ensure tracking and compliance for regulations such as SOX, SAB 101, HIPAA, etc.
- Adherence to corporate policies and procedures.
- Enforce required use of approved templates, language, terms and conditions, and performance and compliance measures.
- Enable automated selection of contract and RFX sections and/or clauses based on criteria such as jurisdiction, contract value, etc.
- Ability to lock down specific document content so it can't be changed.
- Automatic routing for legal approval of any changes to standard terms and conditions.
- Ability to mandate legal review of contracts by type, vendor, or other criteria.
- A full audit trail of collaborative changes and negotiations, including the ability to compare any two versions with redlined differences.
- A view of contractual commitments to customers, along with associated risk and compliance issues, and how we are measuring up.
- Streamlined operations and elimination of unnecessary administrative costs.

Business Solutions to Support the Legal Executive

Upside Software offers a fully integrated product suite that includes:

UpsideContract is an enterprise-class contract management solution that provides full life-cycle contract management functionality including collaborative contract creation and negotiation, performance, compliance and risk management, event management, and amendment and renewal processing.

UpsideContract-LITE is the solution of choice for organizations wishing to start with a simple solution and grow it as their needs require, or for smaller organizations where an enterprise-class system is not required.

UpsideForms provides organizations the ability to capture very detailed information on custom, definable forms and utilize this information to make solid business decisions and calculations, as well as to perform analysis to ensure compliance and enforce accuracy.

UpsideRFX manages sourcing and procurement activities, facilitating collaborative creation and management of complex RFX (RFP, RFQ, RFI, etc.) documents and related processes with functionality that supports both the purchaser and vendor communities.

UpsideBilling automates QA and processing of invoices and bills, incoming and outgoing by applying business rules to identify errors and exceptions and to dynamically determine the workflow required to address them.

Sarbanes-Oxley Act

The Sarbanes-Oxley Act of 2002 (SOX) is a hot topic for companies and their executives. To help become and stay compliant with SOX requirements, organizations are leveraging contract management systems to effectively manage and report on their business relationships and activities.



About Upside Software

Upside Software is the worldwide leader in Contract Lifecycle Management (CLM) solutions. Customers around the globe use Upside Software's suite of products to confidently perform Contract Management, Sourcing & Procurement, and Invoice & Billing management activities throughout their organizations.

Upside Software's products address the needs of Enterprise (e.g. Fortune 500, Global 2000), Public sector (Federal, State / Provincial, Municipal and Health Care), and Small & Medium Enterprise (SME) customers. Customers realize significant cost savings while improving customer and supplier relationships. Upside Software's solutions are deployed in as little as 3 days and typically provide a full return-on-investment (ROI) in under a year.

Founded in 2000, Upside Software is a profitable, rapidly growing software company with an advanced, yet mature, and comprehensive product suite. The company has extensive experience delivering real value to customers of every size and in most industry verticals.

Features for the Legal Executive

- Single source for management of business relationships: end-to-end procurement, contract, activity and invoice/billing management.
- Risk identification and management.
- Performance management.
- Compliance tracking and management – ensure compliance to SOX, SAB 101, HIPAA, etc.
- Extensive financial controls – automated invoice processing, budgeting and forecasting, reporting, etc.
- Advanced business rules engine and dynamic workflow determination and management.
- Extensive flexibility to support any business process.
- Automated event management with electronic notification.
- Very strong security based on role, organization and financial authority.
- Full multilingual (Unicode) support.
- Web based for quick deployment and improved accessibility.
- Full and easy integration with any other system including ERP, SRM, CRM, legacy, etc.
- Fast ROI – often less than 90 days.

Business Benefits for the Legal Executive

- Provides savings of up to 80% on processing and management costs for contracts, procurement, projects and work-orders, and invoices and billing.
- Increases visibility, accessibility and management of contracts, commitments and activities across the enterprise.
- Provides extensive document control.
- Ensures company policies and procedures are followed.
- Enables proactive contract and financial governance, and management of risk.
- Helps ensure compliance with regulations (e.g. SAB 101, SOX, etc.).
- Involves the right people at the right time – better management of critical activities.
- Deploys quickly, is simple to use and provides a fast return on investment.



For more information about **Upside Software** visit www.upsidesoft.com.

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