



## Custom, Definable Forms

### Overview

In today's changing and increasingly competitive business climate, the process of negotiating and pricing goods and services can often be quite complex. Contract management solutions and RFX software, like UpsideContract and UpsideRFX respectively, have provided organizations with significant insight into their contract situation and offer the ability to manage the entire contract lifecycle from the issuance of an RFX to the finalization of a contract. However, the ability to capture very detailed information in the process and use this data to make informed business decisions and calculations has been lacking.

UpsideForms, a new integrated solution from Upside Software, offers organizations a better, more consistent method of capturing detailed information during the contract lifecycle. UpsideForms gives companies a powerful solution for gathering important information pertaining to pricing, complex calculations, rebates, deals, royalties, etc. during the contract negotiation or bid process with the ability to perform complex calculations within the form itself.

UpsideForms was built with flexibility as the primary strength. Organizations will find many uses for this module within the Upside Software product suite and will have the ability to capture any information they require.

### How does UpsideForms fit into the contract process?

UpsideForms is fully integrated with the Upside Software product suite.

Any form document created in UpsideForms can exist as a separate document, but at anytime it can migrate through the process and be associated with other Upside Software documents in UpsideContract or UpsideRFX. For example, a form can be associated with a particular contract type and can either be included as part of the contract creation process in UpsideContract, or migrated from the UpsideRFX module if the contract is being created from an RFX process.

In this instance, if an RFX is created for a contract type that has a form associated with it, that form document will replace the bid sheet on the external RFX portal for vendor entry. Vendors can then enter their data

### UpsideForms Highlights

- Flexible, configurable forms for gathering key contract or RFX related information.
- Completely web-based with no plug-ins on the desktop.
- XML-based forms are rendered in a browser providing flexible, online data entry.
- Seamless integration with the Upside Software product suite, including UpsideContract, UpsideRFX, and UpsideBilling.
- Robust forms engine processes pre-defined rules, validations, and calculations.
- Advanced calculation capabilities streamline pricing activities during the contract lifecycle.
- Extensive ad hoc reporting capabilities.
- Information gathered in the form can be easily mapped to other systems within the organization.
- Full user-role based security.

directly into the form through the secure online vendor portal in UpsideRFX. Once a bid has become successful and the numbers are finalized, the contract can be created from the specific templates and the finalized form document will be migrated to become part of the contract document. A full audit history of all iterations of the form during the process will also be captured. To complete the lifecycle, UpsideBilling can then subsequently handle the invoicing against the contract.

### An UpsideForms example

UpsideForms' key strength lies in its flexibility to capture very detailed information, thereby allowing organizations to make confident business decisions, as well as perform calculations and analysis on the data to ensure compliance and enforce accuracy. That said, companies will find many uses for UpsideForms and will be limited only by their creativity.

One example of how UpsideForms can potentially be used is in the pharmaceutical industry where pharmaceutical companies regularly solicit bid information from contractors for clinical trials. Companies can capture very detailed information regarding number of visits, required procedures for each visit, and lab tests during specific visits, etc. This information can be captured as part of the bid information from the UpsideRFX external vendor portal then migrated to UpsideContract to create the actual contract.

### For more detailed information on UpsideForms, visit:

<http://www.upsidesoft.com/Upside+Software/Products/UpsideForms.htm>

Visit [www.upsidesoft.com](http://www.upsidesoft.com) to learn more about Upside Software and the entire suite of Upside Software products, including:

- UpsideContract,
- UpsideContract-LITE,
- UpsideContract-Office,
- UpsideRFX,
- UpsideBilling, and
- UpsideForms.

### About Upside Software

*Upside Software is the worldwide leader in Contract Lifecycle Management (CLM) solutions. Customers around the globe use Upside Software's suite of products to confidently perform Contract Management, Sourcing & Procurement, and Invoice & Billing management activities throughout their organizations.*

*Upside Software's products address the needs of Enterprise (e.g. Fortune 500, Global 2000), Public sector (Federal, State / Provincial, Municipal and Health Care), and Small & Medium Enterprise (SME) customers. Customers realize significant cost savings while improving customer and supplier relationships. Upside Software's solutions are deployed in as little as 3 days and typically provide a full return-on-investment (ROI) in under a year.*

*Founded in 2000, Upside Software is a profitable, rapidly growing software company with an advanced, yet mature, and comprehensive product suite. The company has extensive experience delivering real value to customers of every size and in most industry verticals.*

### For More Information:

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